

**NOTICE OF RECORD DELETION**  
**PURSUANT TO RECORD RETENTION POLICY**

Date: January 13, 2025

The Quigley Asbestos PI Trust (“Trust”) is beginning the process of deleting data and documents submitted to the Trust by claimants whose claims have been issued a payment, been withdrawn by counsel, or been deemed withdrawn by the Trust (collectively, “Resolved Claims”). This process is being implemented as part of the Trust’s updated Record Retention Policy (“Retention Policy”) in an effort to enhance the protection of personal and sensitive information.

Pursuant to the Retention Policy, the Trust will only retain data and documents submitted to the Trust by the claimant in connection with his/her claim for a certain time period following resolution of the claim through payment or withdrawal, as specified below. Upon the expiration of that period, underlying claim data and documents will be deleted, excluding the Release and any additional records required for Trust purposes or to comply with applicable law.

**On April 15, 2025, the Trust may begin deletion of data and documents for Resolved Claims that:**

- Were issued payment more than ten (10) years before such date; or
- Were withdrawn more than one (1) year before such date.

Thereafter, deletion of claims data and documents for Resolved Claims will take place at the expiration of such periods.

Consistent with your existing obligations under the Electronic Filer Agreement, the claimant is already required to maintain a copy of these documents and records. If you still need copies of these records, you **must** take steps to download them prior to their deletion.

If you need assistance with this process, please contact Verus at [records@verusllc.com](mailto:records@verusllc.com).